



American
Community
Management, Inc.

1908 Wright Boulevard • Schaumburg, Illinois 60193 • 847/301-1133 • FAX/301-7472
Web Site <http://www.acmweb.com/> E-mail mail@acmweb.com

PAID ASSESSMENT LETTER FOR REFINANCE

TO: _____ FAX #: _____

To expedite your request, please provide us with the following:

1.) Refinance Date: _____

2.) Name of Borrower(s): _____

3.) Mortgage Co. Name: _____

Address: _____

Telephone: _____ Fax: _____

E-mail (REQUIRED) _____

4.) Address of Property: _____

5.) Processing Fee: \$75.00
5 business days or less: \$100.00
**(Make Check Payable to: American Community Management;
1908 Wright Blvd.; Schaumburg, IL 60193. This must be paid in
advance.)**

Please advise your clients that their Assessments must be PAID IN FULL through the Month of Closing. Have them contact this office for a final payoff amount.